

# Creating a DX1 eCommerce Coupon

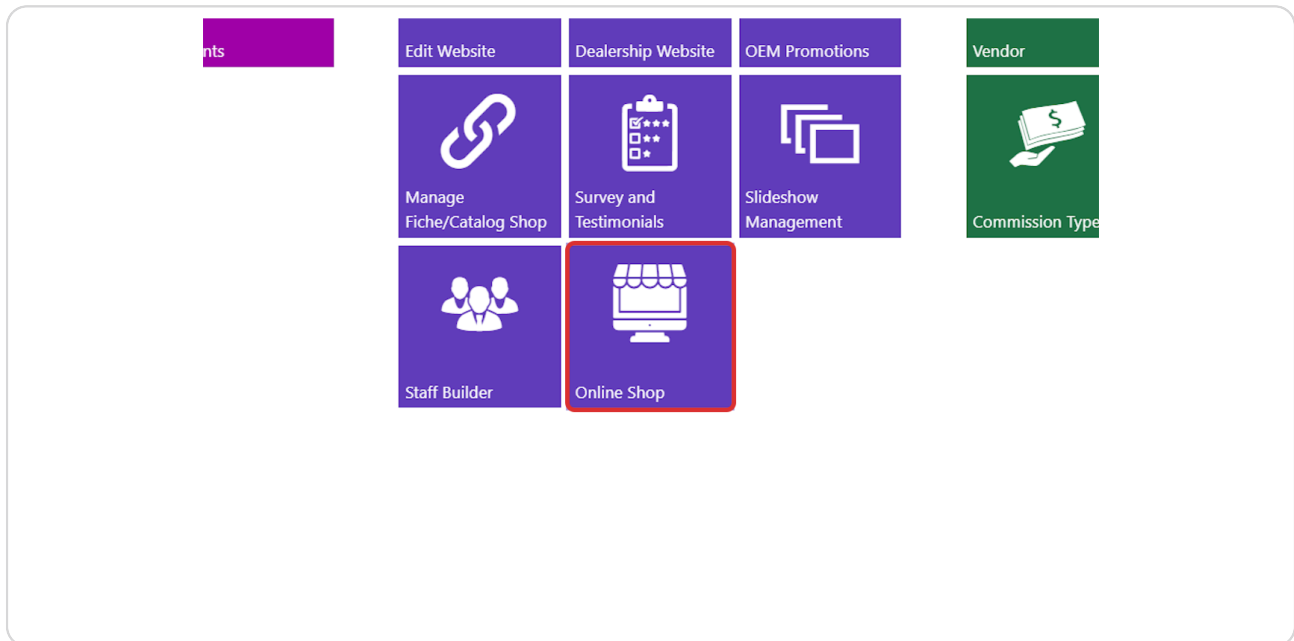
15 Steps    [View most recent version](#) 

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Created by	Creation Date	Last Updated
J.R. Heckler	March 13, 2024	March 15, 2024

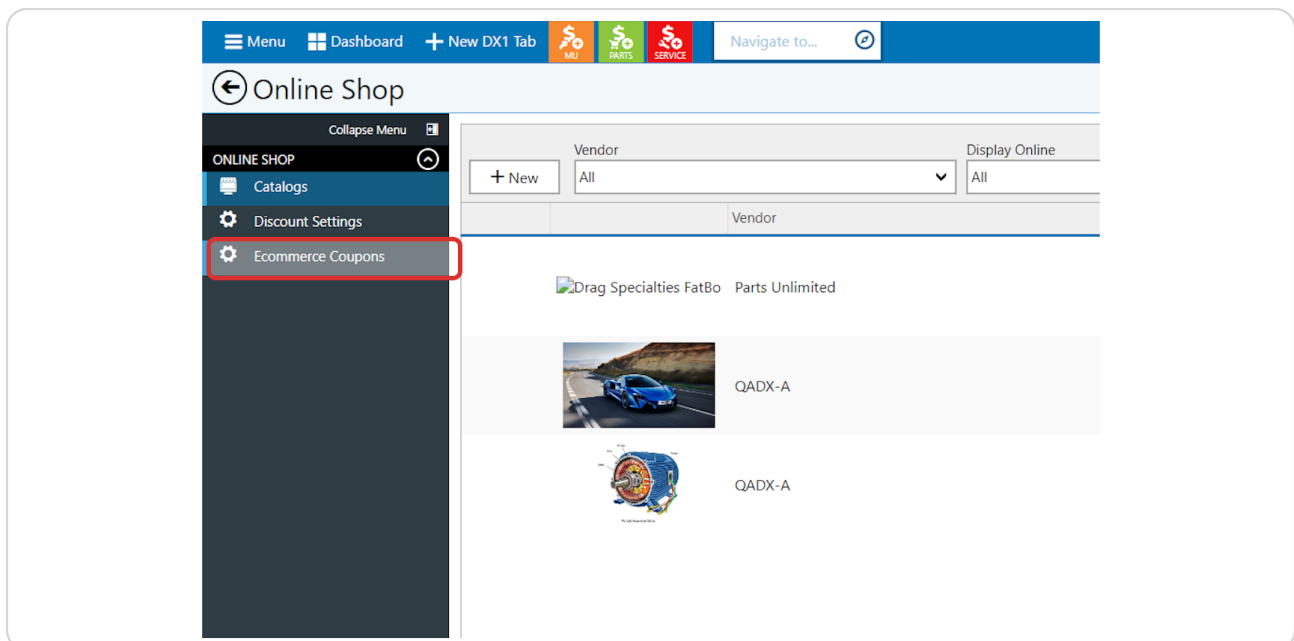
## STEP 1

### Click on the Online Shop tile



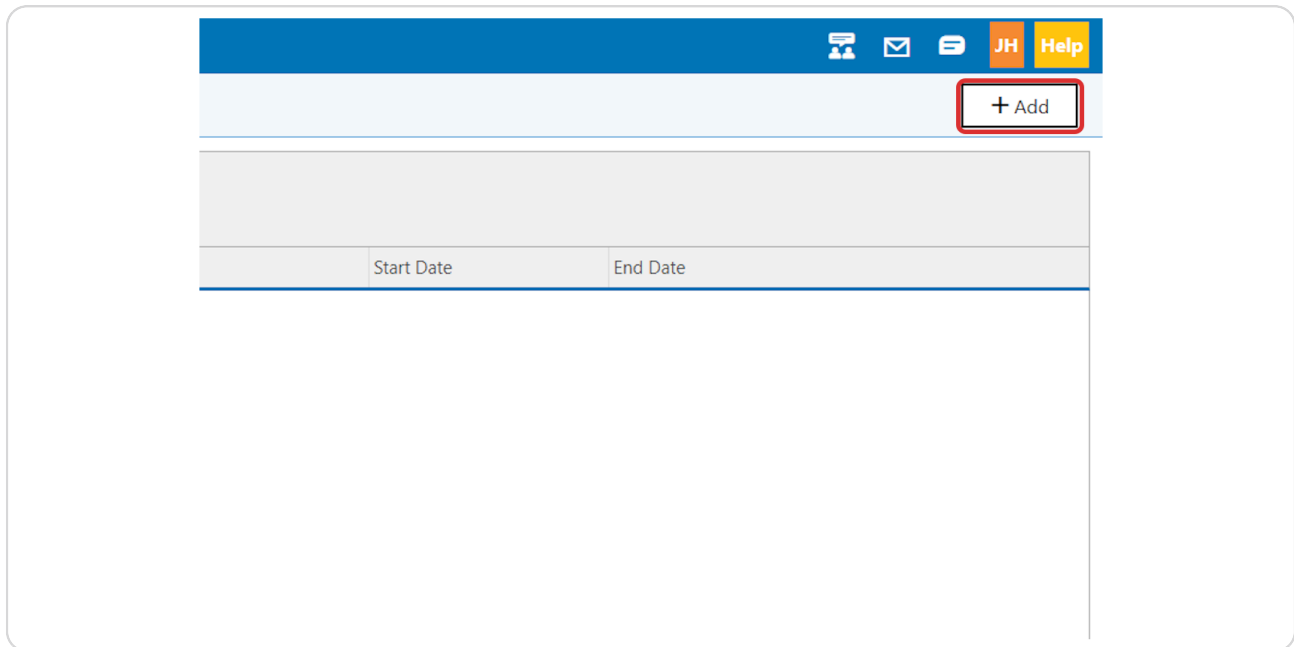
## STEP 2

### Select the Ecommerce Coupons option in the left hand menu.



### STEP 3

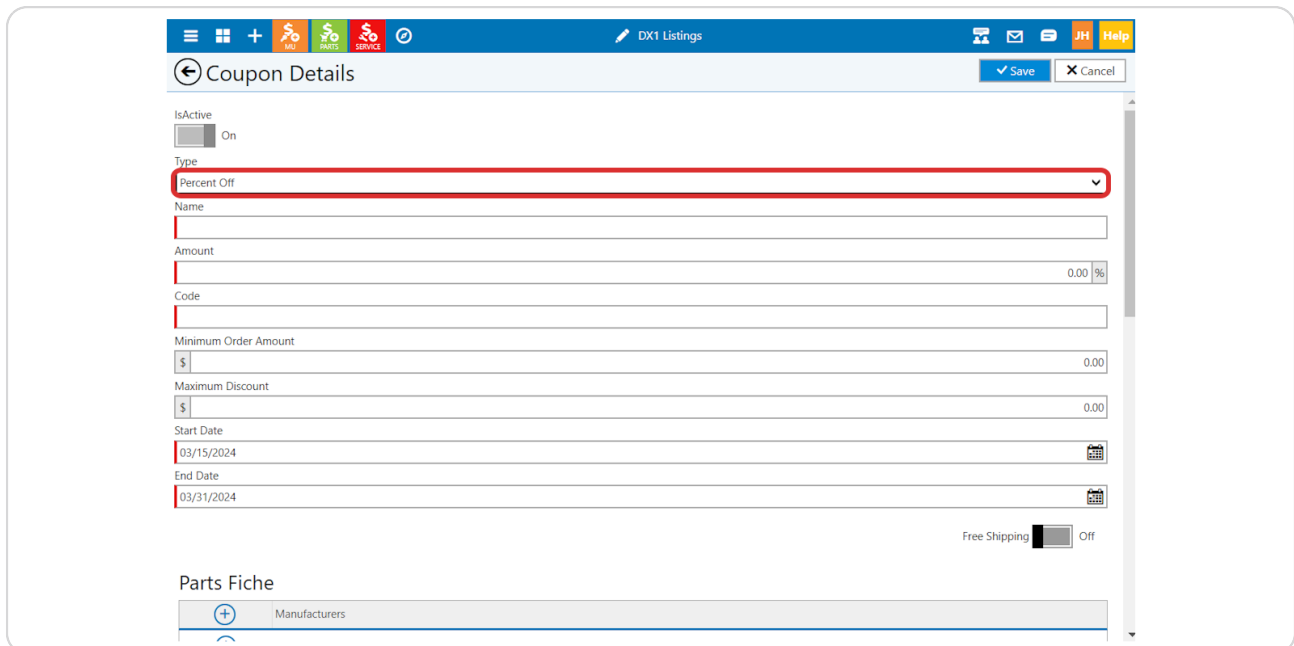
#### Select +Add



The screenshot shows a software interface with a blue header bar containing icons for user, email, chat, and 'JH Help'. Below the header is a light blue bar with a '+ Add' button highlighted by a red rectangle. Underneath is a grey rectangular area, followed by a table with two columns labeled 'Start Date' and 'End Date'.

### STEP 4

#### Select the Coupon Type that reflects the type of discount you would like to create: Percent Off, Fixed Amount, or Free Shipping



The screenshot displays the 'Coupon Details' form. At the top, there's a blue header with navigation icons and 'DX1 Listings'. The form title 'Coupon Details' is on the left, and 'Save' and 'Cancel' buttons are on the right. The 'IsActive' checkbox is checked. The 'Type' dropdown menu is set to 'Percent Off' and is highlighted with a red box. Below it are fields for 'Name', 'Amount' (0.00 %), 'Code', 'Minimum Order Amount' (\$ 0.00), 'Maximum Discount' (\$ 0.00), 'Start Date' (03/15/2024), and 'End Date' (03/31/2024). The 'Free Shipping' checkbox is unchecked. At the bottom, there's a 'Parts Fiche' section with a '+ Manufacturers' button.

## STEP 5

### Enter a name for your coupon

The screenshot shows the 'Coupon Details' form in the DX1 system. The 'Name' field is highlighted with a red border and contains the text 'Coupon Name'. The 'Amount' field is set to '0.00 %'. The 'Type' dropdown is set to 'Percent Off'. The 'IsActive' toggle is 'On'. The 'Free Shipping' toggle is 'Off'. The 'Start Date' is '03/13/2024' and the 'End Date' is '03/31/2024'. The 'Minimum Order Amount' and 'Maximum Discount' are both set to '0'. The 'Parts Fiche' section on the right lists 'Manufacturers' (Honda, Polaris, Suzuki) and 'Parts & Accessory Catalogs' (Drag Specialties FatBook, QADX-A TEST 5, QADX-A TEST 6).

## STEP 6

### **Enter the coupon amount.**





For Percent Off, this will be the percentage off. For Fixed Amount, enter the amount off, eg 25%. This field is locked if your coupon type is 'Free Shipping'

The screenshot shows the 'Coupon Details' form in the DX1 system. The 'Amount' field is highlighted with a red border and contains the text '0.00 %'. The 'Type' dropdown is set to 'Percent Off'. The 'IsActive' toggle is 'On'. The 'Free Shipping' toggle is 'Off'. The 'Start Date' is '03/13/2024' and the 'End Date' is '03/31/2024'. The 'Minimum Order Amount' and 'Maximum Discount' are both set to '0'. The 'Parts Fiche' section on the right lists 'Manufacturers' (Honda, Polaris, Suzuki) and 'Parts & Accessory Catalogs' (Drag Specialties FatBook, QADX-A TEST 5, QADX-A TEST 6).

STEP 7

Create a code for your coupon

This is the code the customer will enter at checkout to apply the discount.

MenuDashboard+ New DX1 Tab

Navigate to...

DX1 Listings

← Coupon Details

IsActive

On

Type

Percent Off

Name

Coupon Name

Amount

10.00 %

Code

TenOffN

Minimum Order Amount

\$ 0

Maximum Discount

\$ 0

Start Date

03/13/2024

End Date

03/31/2024

Free Shipping

Off

Parts Fiche

Manufacturers

Honda

Polaris

Suzuki

Parts & Accessory Catalogs

Catalogs

Drag Specialties FatBook

QADIX-A TEST 5

QADIX-A TEST 6

## STEP 8

### Add a minimum order amount

This is the minimum amount of eligible merchandise the customer must add to their cart, before shipping and taxes are applied, before the coupon may be applied to the order.

The screenshot shows the 'Coupon Details' form in the DX1 system. The form is divided into two main sections: the left section contains the coupon configuration fields, and the right section contains the 'Parts Fiche' and 'Parts & Accessory Catalogs' lists.

**Coupon Details Form Fields:**

- IsActive:** On (toggle switch)
- Type:** Percent Off (dropdown menu)
- Name:** (text input field)
- Coupon Name:** (text input field)
- Amount:** 10.00 % (text input field)
- Code:** TenOffNow (text input field)
- Minimum Order Amount:** \$ (text input field, highlighted with a red box)
- Maximum Discount:** 0 (text input field)
- Start Date:** 03/13/2024 (calendar icon)
- End Date:** 03/31/2024 (calendar icon)
- Free Shipping:** Off (toggle switch)

**Parts Fiche:**

- Manufacturers
  - Honda
  - Polaris
  - Suzuki

**Parts & Accessory Catalogs:**

- Catalogs
  - Drag Specialties FatBook
  - QADX-A TEST 5
  - QADX-A TEST 6

## STEP 9

### Add a Maximum Discount.

This is the maximum discount that can be applied to the order. For example, if your coupon was for 10% Off and you wanted to limit the discount to \$100, any orders over \$1000 would result in a \$100 discount, with no further discount provided.

← Coupon Details

IsActive

☒ On

Type

Percent Off

Name

Coupon Name

Amount

10.00 %

Code

TenOffNow

Minimum Order Amount

\$ 1

Maximum Discount

\$ 100

Start Date

03/13/2024

End Date

03/31/2024

Free Shipping

☐ Off

Parts Fiche

Manufacturers

+

 Honda

+

 Polaris

+

 Suzuki

Parts & Accessory Catalogs

Catalogs

+

 Drag Specialties FatBook

+

 QADIX-A TEST 5

+

 QADIX-A TEST 6

## STEP 10

### Add Start Date

This is the first date on which the coupon will be active.

The screenshot displays a coupon configuration form. On the left, the 'Is Active' toggle is set to 'On'. The 'Type' is 'Percent Off'. The 'Amount' is '10.00 %'. The 'Start Date' is '03/13/2024', which is highlighted with a red border. The 'End Date' is '03/31/2024'. The 'Free Shipping' toggle is set to 'Off'. On the right, there are two sections: 'Parts Fiche' with a list of manufacturers (Honda, Polaris, Suzuki) and 'Parts & Accessory Catalogs' with a list of catalogs (Drag Specialties FatBook, QADX-A TEST 5, QADX-A TEST 6).

## STEP 11

### Add End Date

This is the final day the coupon will be active.

The screenshot displays the same coupon configuration form as in Step 10. The 'Start Date' is '03/13/2024' and the 'End Date' is '03/31/2024', which is highlighted with a red border. The 'Free Shipping' toggle is set to 'Off'. The right-hand sections, 'Parts Fiche' and 'Parts & Accessory Catalogs', remain the same.



## STEP 12

### Activate Free Shipping

Change this toggle to the ON position if you would like to include free shipping with the coupon. This field is locked to ON if your coupon type is 'Free Shipping'

<input type="text"/>	1.00	<input type="button" value="+"/>	Catalogs
<input type="text"/>		<input type="button" value="+"/>	Drag Specialties FatBook
<input type="text"/>	100.00	<input type="button" value="+"/>	QADX-A TEST 5
<input type="text"/>		<input type="button" value="+"/>	QADX-A TEST 6
<input type="text"/>		<input type="button" value="+"/>	
<input type="text"/>		<input type="button" value="+"/>	

Free Shipping ☒ On

## STEP 13

### Add a Parts Fiche Manufacturer

Select the parts fiche brands that the customer must add to their cart to use the coupon.

+

Manufacturers

+

Honda

+

Polaris

+

Suzuki

10.00

%

1.00

Parts & Accessory Catalogs

+

Catalogs

DX1 List

+

Manufacturers

+

Honda

+

Polaris

+

Suzuki

10.00

%

1.00

Parts &amp; Accessory Catalogs

+

Catalogs

## STEP 14

### Add a Parts and Accessories Catalog

Select the parts and accessory catalogs that contain the products that the customer must add to their cart to use the coupon.

The screenshot shows a coupon configuration interface. On the left, there are several input fields for configuring the coupon, including a percentage field set to 10.00 %, a dollar amount field set to 1.00, and a date field. At the bottom left, there is a 'Free Shipping' toggle switch set to 'On'. On the right, a panel titled 'Parts & Accessory Catalogs' is visible. It contains a list of catalogs with a '+' icon next to each. The first catalog, 'Drag Specialties FatBook', is highlighted with a red box around its '+' icon. The other catalogs listed are 'QADX-A TEST 5' and 'QADX-A TEST 6'.

## STEP 15

### Save to complete creation of your coupon!

The screenshot shows the final step of the coupon configuration interface. At the top right, there is a blue bar with icons for chat, email, and a 'JH' logo, along with a 'Help' button. Below this bar, there is a 'Save' button with a checkmark icon, which is highlighted with a red box, and a 'Cancel' button with an 'X' icon. Below the buttons, there are two sections: 'Selected Manufacturers' and 'Selected Catalogs'. The 'Selected Manufacturers' section shows a list with 'Honda' as the only entry. The 'Selected Catalogs' section is currently empty.

